

MT. VERNON CITY COUNCIL

Council Minutes

June 10, 2024

The regular meeting of the Mt. Vernon City Council was called to order at 7:00 pm by Mayor Weston Frank, with the following council members present: Dave Renken, Sherri Kayser, Roger DeKok, Cameron Deinert and Austin Kayser. City employees present were: Maintenance Officer Ryan Stahl and Finance Officer Laura Mayclin. Present for public participation was: Sheriff Steve Harr, Jay Duvall, and Lindsey Totten. The Pledge of Allegiance was recited. All motions are unanimously approved unless otherwise stated.

Motion by DeKok, seconded by S. Kayser, to approve the agenda.

Totten and her children attended the meeting to apologize for a recent incident that occurred at the ballpark. Council appreciated and accepted the apology.

Sheriff Steve Harr reported that our contract for 2025 is awaiting approval of County Commissioners. He also reported Mt. Vernon and Ethan will be sharing a resource officer at our schools.

Jay Duvall wanted to see how the 6th Avenue encroachment issue might affect him. Council each gave his/her idea of how the issue could be handled, but as it stands, we are waiting to hear from our attorney for best options. Duvall wants to be certain the shelter belt remains there, as it is a place he sees a large number of monarch butterflies each year.

Motion by Renken, seconded by DeKok to approve the following consent items for May: Financial Statement, Council Minutes, General Fund Balances, Credits Report/Bank Statement, and Payment of Bills. Bills:

	<u>General</u>	<u>Water</u>	<u>Water Deposits</u>	<u>City Tax</u>	<u>Sewer</u>	<u>Description</u>
Weston Frank	170.85					wages
Cameron Deinert	60.03					wages
Austin Kayser	60.03					wages
Dave Renken	60.03					wages
Sherri Kayser	60.03					wages
Roger DeKok	60.03					wages
Matt Geidel	60.03					wages
Ardis Overweg	614.46					wages
Ryan Stahl	3,321.60	230.87				wages
Laura Mayclin	1,042.33					wages
Glen Wentland	229.17					wages
Davison Rural Water	8,151.25					water
SD Retirement	556.50					retire
Verizon	61.24					util
Santel	236.90				42.02	util
Northwestern Energy	1,656.87	226.96		18.26	344.56	util
Davison Co Sheriff	1,800.00					fees
L&L Sanitation	2,763.06					garb
SD State Treasurer (DOR)	286.74					sales tax
CorTrust	1,702.69	38.26				941
Menards	758.01					supplies
Westy's	432.94					Fuel
SD DOH		15.00				Lab
Cortrust Visa	645.22	160.52				supplies
SD Fed Prop	74.00					supplies
C&B	171.98					supplies
Mustang Welding	434.72					Repairs

J&W Mktg	170.00		Repairs
Paulson Air	470.00		Maint
City of Mitchell	514.08		Garbage
SD 811	2.10		Locates
Ardis Overweg	200.00		supplies
A&G	56.16		Repairs
Moke's Tractor	250.00		Repairs
Hohbach	376.80		Repairs
Zach Scott	954.31		Repairs
SD-DANR		140.00	Dues
Kalissa Mayclin	125.00		Maint
Runnings	827.03		Maint
SPN	2,400.00		Project
Jay Duvall		100.00	Refund Deposit

OLD BUSINESS

1. The Hall will soon have a checklist for renters. We are also working on a Google Calendar for our website to show upcoming rentals.
2. We are still interested in sharing a Code Enforcement Officer with another city.
3. Motion by DeKok, seconded by S. Kayser to approve the 2nd reading of amendments to Ordinance TITLE 1 – ADMINISTRATION, CHAPTER 4, ELECTED OFFICIALS. NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON TO BE AMENDED AS FOLLOWS: Section 1.4.9 Regular Meetings. The regular meetings of the Mt. Vernon City Council shall be held on the first Monday after the first Wednesday of each month, unless changed by the city council. If the meeting date falls on a holiday a new meeting date will be set by motion. Special meetings may be called at any time by the Mayor to consider such matters as may be mentioned in the call for the meeting. Public notice will be posted 24 hours prior to meetings at the bulletin board outside the City Office at 115 N. Main Street and on the city website. (Amended August 2022, Amended June 2024) and Section 1.4.10 Special Meeting Notice. Upon call for a special meeting, the Municipal Finance Officer shall notify those City Council members present within the municipality via oral or written communication. Nothing in this Section shall prohibit the adoption of a more stringent or formal notification process. Notice will be posted 24 hours prior to meetings at the bulletin board outside the City Office at 115 N. Main Street and on the city website. In case of an emergency meeting, announcement will be on local radio stations. (Amended June 2024)
4. The Parks Department will have a meeting to discuss bills that have been received by the Baseball Association. Mayclin noted that when these items are ordered, they should go through the city so there is no tax included on invoicing. Frank is planning to make tarps for the baseball field. Council is looking into grants for new playground equipment.
5. Frank and Stahl are trying to see what the city can do to reduce the cost of the Railroad Street Project. It is out for bids currently and the work is expected to be done in 2025.
6. Baker Construction is getting a detailed bid for the City Office Construction to include dropping the ceiling for the meeting room and having a staircase. A rough estimate is \$4,000 more than the original estimate of \$9,642.

NEW BUSINESS

1. Stahl had the fire hydrants flushed – some are in need of repair. He will see what the cost will be. The estimated cost for fencing at the shop is \$800 for vinyl and \$500 for wood. The new city building and old city shop need gutters. Stahl is looking into a towable boom lift to help with various tasks in the city, including tree trimming and Christmas decorating. The ones he has seen are about \$3,500. Stahl will bring a list of residents that still need to do the Lead Survey to the next meeting. He will also bring truck and plow pricing to the next meeting.
2. Mayclin told council about the upcoming Elected Officials Workshop. She also told of a contact at

Q107.3 to announce any summer celebrations in the city.

3. S. Kayser has begun working on summer ward gatherings. The first will be scheduled for June 25, the second July 9 and third July 30. The first one is planned for Ward 3. She plans to have drawings for local business gift cards.
4. Deinert inquired about the readiness of the baseball fields. Quite a bit of work is still needed to get it ready for play. Frank says the Parks Board will okay the field for play when it is deemed ready.
5. Mayclin started a Building Permit packet for council. They will look it over and submit ideas at our July meeting.
6. Motion by S. Kayser, seconded by Renken to approve the Joint Cooperative Agreement with Planning and Development District III for the year 2025.
7. Council looked over the Drinking Water Report, which Mayclin posted on the city website and notified residents on the end of May billing.
8. Ryan Baker has requested to add asphalt on Main Street to eliminate the “lip” at the edge of the driveway on his new apartments. Council would like to see an actual plan so they can be certain drainage off the road works properly.
9. Stahl will be getting more estimates for the Northview Road street issues.
10. Motion by A. Kayser, seconded by Deinert to approve the new rates for dumpsters. The 2-yard dumpster will be billed at \$60 per month, and the 3-yard dumpster will be billed at \$110 per month. Motion by A. Kayser, seconded by S. Kayser to increase Stahl’s pay by \$15,000 per year to reflect adding city-run garbage service. This will be in effect as of May 20, 2024, as that is when he began providing garbage service.

Motion by DeKok seconded by S. Kayser to adjourn at 9:30 pm.

Weston Frank
Mayor

Laura Mayclin
Finance Officer

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